

The University of Eastern Finland Doctoral Student Association

Board meeting 26th April 26th, 2018

Date: 19th April 2018, 5pm-7 pm

Place: Joensuu AU270, Kuopio SN300 + options to Skype

Attendees:

Kuopio: Niina Vuokila (full member)
Miia Hurskainen (full member)

Joensuu: Nhi Hoang
Juha-Matti Huusko
Bukunmi Akinwunmi (full member)
Samson Andoh

Agenda

1. Opening of the meeting
 2. Confirmation of legacy and quorum
 3. Election of the secretary of the meeting, examiner of minutes and vote counters
 4. Approval of the agenda
 5. New issues
 - a. Election of the vice-chair, treasurer and the secretary
 - i. Discussion about dividing task and who can help if you need help
 - b. Administrative issues
 - i. Changing names to the records
 - 1) Budget proposal: 20 e
 - ii. Changing names to the webpage
 - iii. Other platforms we are using (wiki, Drive, E-lomake, social media accounts, email lists...)
 - c. Events
 - i. AGM
 - 1) Approval of the bills
 - 2) Situation of the minutes
 - ii. Summer BBQ in Joensuu
 - 1) Last year's expenses: 65e petrol/car + 5 euros collected per person; renting BBQ place 30e, for snacks 30e
 - iii. Monthly meetups in Joensuu
 - iv. Other events based on suggestions
 - d. Confirming of membership and updating the members list
 - e. Certificate to Juha for being a treasurer
 - f. Contacting the University of Helsinki DSA
6. Other
7. Approval of new members
8. Closing of the meeting

Minutes

1. **Opening of the meeting.** Niina Vuokila opened the meeting at 17:05.
2. **Confirmation of legacy and quorum.** Meeting was announced Wed 25th April and there were enough attendees. The meeting had legacy and quorum
3. **Election of the secretary of the meeting, examiner of minutes and vote counters.**

Juha-Matti was elected as the secretary. Chloe and Miia were elected as examiners of minutes and vote counters.

4. **Approval of the agenda. The agenda was approved unanimously.**
5. **New issues**

- a. **Election of the vice-chair, treasurer and the secretary**
 - i. **Discussion about dividing task and who can help if you need help**

The following elections were made unanimously:

- Chair: Niina Vuokila
- Vice chair: Chloe Wells
- Treasurer: Juha-Matti Huusko
- Secretary: Bukunmi Akinwunmi

- b. **Administrative issues**
 - i. **Changing names to the records.**
 - 1) **Budget proposal: 20 e.**

Niina will do this.

- ii. **Changing names to the webpage.**

Juha-Matti will do this.

- iii. **Other platforms we are using (wiki, Drive, E-lomake, social media accounts, email lists...).**

Chloe will take care of the social media. In general, these platforms were discussed and will be rehearsed more in the future.

- c. **Events**
 - i. **AGM**
 - 1) **Approval of the bills.** As nobody ate anything in Kuopio, Niina decided not to ask for compensation. As we did not offer coffee in Joensuu, there was no bills to approve.
 - 2) **Situation of the minutes.** Juha-Matti told about the current situation of minutes.
 - ii. **Summer BBQ in Joensuu.**
 - 1) **Last year's expenses: 65e petrol/car + 5 euros collected per person; renting BBQ place 30e, for snacks 30e.**

It was decided that the Summer BBQ will be made in Joensuu in the Autumn, for example, in August. Samson knows a good place (perhaps Utra island?) and will investigate the renting procedures.

In addition, small separate early summer events could be made, one in Kuopio, one in Joensuu.

Kuopio event: **For example, a picnic to Lake Valkeinen.**

Joensuu event: meeting in a ship in the harbor (Kuunari Elina or some other ship). Perhaps the ship is just in the harbor (basic option) or perhaps we will take a ship cruise (exciting option). In June, perhaps.

iii. Monthly meetups in Joensuu.

We discussed the topic. Lunch-time meetings seem an easy way to have meetings in Joensuu. However, we are open to try different kinds of meetings.

iv. Other events based on suggestions

d. Confirming of membership and updating the members list.

As EU is updating its General Data Protection Regulation, we need to confirm that our members are willing to be in our mailing list. Niina will prepare an e-lomake and ask members permission to store their data. This will be posted to the member mailing list. Those who won't answer, will be temporarily removed from the mailing list and board will try to contact them via their other email-address. At the same time, we will confirm that they still want to be members. At the moment, there are many people in the mailing list that do not actually study anymore and many of them have left UEF years ago. Via this survey we will get more accurate idea of the actual number of members.

e. Certificate to Juha for being a treasurer.

Certificate has not been done yet since the secretary and vice-chair we chosen in this meeting. Niina will arrange this later.

f. Contacting the University of Helsinki DSA.

We will try to stay in contact.

6. Other

Juha Halme (ex treasurer) will train Juha-Matti Huusko (current treasurer) to the book keeping.

7. Approval of new members.

We approved many new members who had sent a membership request.

Following people were approved as full members:

Ville Tahvanainen

Paavo Auvinen

Aderemi Fayoyiwa

Amine Zemirni

Deepak Prem

Seema Rai

Antti Tapaninaho

Nhi Hoang

8. Closing of the meeting. The meeting was closed 18:15.

In witness whereof,

Niina Vuokila
Chair

Juha-Matti Huusko
Secretary

Chloe Wells
The examiner of the minutes

Miia Hurskainen
The examiner of the minutes