

The University of Eastern Finland Doctoral Student Association

Annual general meeting April 19th, 2018

Date: 19th April 2018, 5pm-7 pm

Place: AU270 (Joensuu), SN300 (Kuopio)

Attendees:

Kuopio: Niina Vuokila (full member)
Karthik Chary (full member)
Miiia Hurskainen (full member)

Joensuu: Nhi Hoang
Katinka Käyhkö (full member)
Juha-Matti Huusko
Bukunmi Akinwunmi (full member)
Omolara Mofikoya
Zorve Peter

Via Skype: Chloe Wells (full member)
Sandra Sandar (full member)

Agenda

1. Opening the meeting.
2. Election of chairperson, secretary, two examiners of the minutes and their deputies, and two or three counters of votes and their deputies for the meeting.
3. Confirmation of the legitimacy (the meeting was announced to all our members at least 7 days prior to its celebration) and quorum (at least 1 voting member of the association is present).
4. Approving the agenda for the meeting
5. General presentation of the Association and all the bureaucratic steps needed to keep it ongoing.
6. Presenting the financial statement, annual report and auditors' statement for year 2017.
7. Deciding on confirming the financial statement, and discharging the board and other accountable from liability
8. Confirming the action plan and budget for the year 2018. Moving to cash-based bookkeeping.
9. Electing the chairperson and other members of the executive committee (board). Additionally, associate members of the board will be appointed if there is someone interested.
10. Electing two (2) auditors, the first deputy auditor, and the second deputy auditor for the ongoing financial year.
11. Suggestions and discussions to enhance participation and increase the number of members. Of special interest is to discuss about Joensuu monthly meet-up. Discussion about the length of the membership.
12. Considering the other issues coming up.
13. Closing the meeting.

Minutes

1. Opening the meeting. Niina Vuokila opened the meeting at 17:22.

2. Election of chairperson, secretary, two examiners of the minutes and their deputies, and two or three counters of votes and their deputies for the meeting.

Chair: Karthik Chary

Secretary: Juha-Matti Huusko

Examiner of the minutes: Chloe Wells, Niina Vuokila

Vote counters: Chloe Wells, Zorve Peter

Deputy vote counters: Katinka Käyhkö, Miia Hurskainen

All were elected unanimously.

3. Confirmation of the legitimacy (the meeting was announced to all our members at least 7 days prior to its celebration) and quorum (at least 1 voting member of the association is present).

The meeting was announced 11.4.2018 which is more than 7 days in advance and there was more than 1 voting member present.

4. Approving the agenda for the meeting.

The proposed agenda was approved unanimously.

5. General presentation of the Association and all the bureaucratic steps needed to keep it ongoing.

Niina Vuokila kept short presentation about the laws related to association and reasons why status as official association is beneficial for members.

6. Presenting the financial statement, annual report and auditors' statement for year 2017.

Niina Vuokila presented the documents.

Financial plan was approved unanimously (6 in Joensuu, 3 in Kuopio).

Annual report was approved unanimously (6 in Joensuu, 3 in Kuopio).

Auditors statement was presented.

7. Deciding on confirming the financial statement, and discharging the board and other accountable from liability

The financial statement was confirmed unanimously. The old board and other accountable people were discharged from liability unanimously (6 in Joensuu, 3 in Kuopio).

8. Confirming the action plan and budget for the year 2018. Moving to cash-based bookkeeping.

Niina Vuokila presented the action plan.

- Different functions of the association were presented.
- At least 10 members should be recruited every year.
- Contact to Helsinki-DSA should be continued.

Niina Vuokila presented the budget (an Excel file).

- To attract more members, we need to offer the potential members something interesting.
 - PhD student card yields a 0,50 € discount for a lunch, it is not much.
 - There should be enough monthly meetings.
 - We could arrange events with topics.
 - In Joensuu lunch time meetings will be continued.

The action plan and budget were confirmed unanimously.

9. Electing the chairperson and other members of the executive committee (board). Additionally, associate members of the board will be appointed if there is someone interested.

Niina Vuokila was elected unanimously for the chair position. Board members:

- Niina Vuokila (chair)
- Karthik Chary
- Miia Hurskainen
- Chloe Wells
- Bukunmi Akinwunmi
- Juha-Matti Huusko
- Nhi Hoang

Associate board members:

- Samson Andoh

All elections were made unanimously.

10. Electing two (2) auditors, the first deputy auditor, and the second deputy auditor for the ongoing financial year:

- auditor 1: Sandra Sandar
- auditor 2: Karthik Chary
- deputy 1: Mehwish Anwer
- deputy 2: Katinka Käyhkö

11. Suggestions and discussions to enhance participation and increase the number of members. Of special interest is to discuss about Joensuu monthly meet-up. Discussion about the length of the membership.

- Keeping a membership record is difficult nowadays because of the unclear situation of the wiki-page.
- Due to the new European Union legislation it would be good for the association to check if the member want to be still a member and if it is ok to them that we are keeping record of them.
- In Joensuu there is lunch meetings that have been popular. At the moment they are only semi-regular event in Joensuu.

12. Considering the other issues coming up.

Juha-Matti can edit the website of the association: <http://www.uef.fi/fi/web/dsa/>

13. Closing the meeting.

The meeting was closed 18:52.

All decisions were done unanimously. In witness whereof,

Karthik Chary
Chair

Juha-Matti Huusko
Secretary

Chloe Wells
The examiner of the minutes

Niina Vuokila
The examiner of the minutes