



DOCUMENTARY REGARDING SUPERVISION, SCIENTIFIC POSTGRADUATE EDUCATION

All the doctoral programmes of the Faculty of Health Sciences have approved the following regarding the tasks and responsibilities of the supervisor and the doctoral candidate:

The doctoral candidate shall

1. commit herself/himself to the persevering task of research carried out according to the research plan which she/he will update, when necessary, together with her/his supervisor/supervisors;
2. commit herself/himself to complete the postgraduate studies according to the personal postgraduate study plan which has been constructed to support the research topic, the scientific aims of the postgraduate studies, and the doctoral candidate's personal plans (e.g. career plans), and to update the personal postgraduate study plan when necessary together with her/his supervisor/supervisors;
3. take full advantage of the supervision: report on the progress of the research project to the supervisor according to mutually agreed practices, accept feedback and also give feedback on supervision and organizing the studies;
4. carry out research work and write the thesis according to good scientific practices and the ethical principles of research;
5. take care of registration to the university as a present or an absent postgraduate student each academic year; reply to which ever survey the university/faculty/doctoral programme launches about the progress of the postgraduate studies, carry the responsibility for applying for a printing permission, publishing the thesis, and applying for the degree certificate.

The supervisor shall

1. commit herself/himself to the persevering and regular supervision and promotion of the research work of the postgraduate student, and to help the doctoral candidate understand and structure the different stages of the research project;
2. introduce the theoretical and methodological basis of the scientific field to the student, familiarize the doctoral candidate with the ethical aspects of the research work and with good scientific practice;
3. together with the postgraduate candidate, take care of updating the research plan and the doctoral candidate's personal postgraduate study plan so that they are in accordance with both the scientific aims of the research project and those of the postgraduate studies as well as the career plans of the doctoral candidate, while keeping in mind that the postgraduate degree, including all courses, should be completed within four years when working on the degree full time;
4. give feedback to the doctoral candidate, follow and support the progress of the postgraduate studies, promote the integration of the doctoral candidate to the scientific community and provide support in practices that are closely related to the research work (e.g. scientific congresses, scientific publishing, grant applications);
5. take care for the continuity of supervision in possible situations of change;
6. make sure that the work fulfils all the contentual and formal criteria set for the thesis before it is submitted it to the reviewers.

On ___/___/____, we have together discussed the tasks and responsibilities of both the doctoral candidate and the supervisor listed above, and agreed on the practices and the roles of each supervisor regarding supervision.

Postgraduate student (signature and name in print) Main supervisor (signature and name in print)

Other supervisors (signature and name in print)
